

# Knowledge Exam Instructions

These instructions are to be placed in the common area so **all** candidates can read them before entering the electronic knowledge test area.

**A laminated copy is to be placed by each knowledge test station so the candidate may refer back to these directions during their knowledge test.**

You cannot leave the Knowledge Testing Area/Room until you finish your Knowledge test. Please remember to use the restroom before entering the testing rooms if needed.

Cell phones, smart watches, fitness monitors, Bluetooth-connected devices, and other electronic devices **MUST BE TURNED OFF** (not on vibrate or mute) during knowledge testing.

Usage of cell phones, smart watches, fitness monitors, blue-tooth connected, or any other electronic devices (tablet, laptop, I-pod, etc.) are not allowed in the testing areas, and these items are not allowed to be near or on your personal (in pockets, on wrist, etc.) during testing. Any personal belongings (purses, water bottles, bags, cell phones, smart watches, fitness monitors, laptops, tablets, etc.) must be placed in the designated area inside the testing room. Devices and personal belongings may be collected when you leave the test area after completing an exam component.

Anyone using a cell phone, smartwatch, fitness monitor, blue-tooth connected, or any other electronic device (texting/Google searching/etc.) during testing will be asked to leave the test site, will forfeit all testing fees, will have their test scored as a failed test and will be reported to their training program, D&SDT-HEADMASTER and the Oregon State Board of Nursing (OSBN).

The Knowledge Test Proctor (KTP) will ask you if you have any questions before your Knowledge Exam is started.

Your knowledge test has 60 questions. The questions will be presented to you, one at a time, on the computer screen. You will have a maximum of **90 minutes** to select answers A, B, C, or D for each question. The KTP will announce when 15 minutes are remaining.

If needed, you may do math calculations on scratch paper provided by the KTP. **Any scratch paper must be left with the KTP when testing is done.**

If you have any issues with the computer, please quietly alert the Knowledge Test Proctor (KTP).

When you believe you are finished with your exam, double-check all your answers. Then, quietly alert the KTP that you are finished. The KTP **MUST COME TO YOU**, ensure all questions are answered, and log you out of the exam.

**DO NOT PRESS THE END EXAM BUTTON AT ANY TIME!**

***The KTP must assist you with ending the test.***

Once the test is ended, the KTP will collect all testing materials and direct you to your next area. All testing materials must remain in the test area at all times.

Pick up any of your personal belongings as you exit the room quietly.